

POSITION OPENING
UBLY COMMUNITY SCHOOLS
2020 Union Street
Uby, MI 48475

POSITION: Tuition/Great Start Readiness Preschool Program Teaching Assistant

QUALIFICATIONS:

1. High School Diploma
2. 18 years or older
3. Pass Background Check
4. Pass TB Test
5. Valid Michigan's Driver's License
6. Must be physically capable of sitting on the floor, standing, bending, and lifting a minimum of 50 pounds.

JOB DESCRIPTION: The paraprofessional will assist in the instruction and supervision of students in specific assignment and actively plan and prepared to meet program and student needs in collaboration with Lead Teacher and other program staff.

- Work well within a variety of teams
- Maintain confidentiality at all times
- Be accurate, efficient, timely, and in compliance with GSRP rules and Uby Schools policies
- Communicate professionally and build positive relationships with students, staff, administrators, parents, and community agency personnel
- Be polite, courteous, and tactful
- Utilize technology for professional productivity, communication, student instruction, and assessment
- Teach students, using research-supported strategies, in alignment with academic, social and emotional, physical, and communication goals
- Demonstrate effective planning and organization for instruction in collaboration with teacher and assistant teacher team
- Motivate students to achieve at their highest level of ability and potential through classroom activities, relationships, participation, and feedback
- Provide a positive classroom atmosphere based on the principles of firm, fair, and consistent practices, respect for individual children, and the development of responsible citizenship
- Utilize formative assessment to guide instruction and communicate with parents
- Partner with parents in the education of their children
- Have knowledge and skills working with at-risk students and their families
- Participate on Great Start Collaborative workgroups
- Other responsibilities as deemed appropriate by supervisor

APPLY TO: Send a letter of application, resume and any credentials to:

Uby Community Schools
Attn: Joseph Candela
2020 Union Street
Uby, MI 48475

Or by email: jcandela@ublyschools.org

DEADLINE: Until Filled

STATEMENT OF ASSURANCE

It is the policy of the Uby Community Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, sex, gender, disability, age, height, weight, marital status, genetic information, or any other legally-protected characteristic, in its programs, activities, or employment. Inquiries regarding this nondiscrimination policy should be directed to Superintendent, Uby Community Schools, 2020 Union Street, Uby, MI 48475; (989) 658-8202.